



JOB DESCRIPTION

Job Title: You Worker Team Leader

Responsible to: Programme Manager

Grade: £25,000 Pro Rata

Location: Based in East Kent with a focus on Thanet & Dover Districts

JOB PURPOSE

To lead a team of youth workers to support young people to access community-based facilities and a diverse range of creative activities through both a universal offer and a more targeted approach for those young people in challenging circumstances.

To engage and build positive relationships with young people, the wider community, and partners, to empower them as active partners in the delivery and expansion of the service.

KEY RESPONSIBILITIES

1. To provide line management and supervision to the youth work team, including youth workers, creative practitioners and sessional staff.
2. To contribute to contract management and liaise with commissioners as required.
3. To work alongside partner agencies, attend and feed into relevant multi-agency meetings to identify and support those young people and areas highlighted as priority need.
4. To actively engage and positively promote the participation of young people, their families, schools/settings and communities in service design, delivery and evaluation.
5. To ensure the effective delivery of a range of youth-led, positive activities for young people in the specified geographical area through both direct delivery and alternative providers.
6. To support young people to run community projects and events.

7. To deliver evidence-based activities to improve the emotional health and wellbeing of young people.
8. To undertake 'street based' support to maximise the reach of the programme and target some of the young people not currently engaging in provision.
9. To facilitate access for young people to a range of other services that may meet their needs, e.g. sexual health services, information, advice and guidance, etc.
10. To ensure young people feel safe and are safeguarded, by ensuring safeguarding policies and procedures are adhered to.
11. To actively promote the positive perception of young people and support positive relationships between young people, the wider community and schools/settings.
12. To forge excellent relationships with schools and other community stakeholders to ensure holistic support for the young person.
13. To facilitate and oversee the accurate monitoring, evaluation and reporting of the youth work programme as required, in accordance with contract agreement.
14. To contribute to the organisation's communications strategy including social media, website and newsletter to ensure information is accessible and there is a positive presence of the service.

This job description is provided to assist the post holder to know their principal duties. It may be amended from time to time in consultation with you without change to the level of responsibility appropriate to the grading of the post.

PERSON SPECIFICATION

The person specification is a picture of skills, knowledge and experience required to carry out the job. It has been used to draw up the advert and will also be used in the short-listing and interview process for this post.

You should demonstrate on your application form how you meet the following essential criteria.

	Essential	Desirable
Qualifications	A JNC Qualification in Youth and Community Work, or a Level 5 or equivalent qualification such as Social Work with extensive knowledge of youth work.	
Skills & Experience	<p>Outstanding leadership skills and at least three years experience of line management.</p> <p>Experience of working with a range of partner agencies including commissioners.</p> <p>Significant experience of working with young people in youth work setting.</p> <p>Experience of delivering services to improve the emotional health and wellbeing of young people in a range of settings.</p> <p>Experience of planning, delivering and providing evaluation data of youth work programmes, including accrediting</p>	<p>Leadership and management experience within a youth work setting.</p> <p>Experience of working with young people in a creative setting.</p> <p>Experience and skill in creative arts.</p> <p>Experience of working with young people in challenging circumstances.</p>

	<p>young people's achievements.</p> <p>Experience of effective collaborative working with other professionals in order to deliver services for young people.</p> <p>Excellent inter-personal and communication skills, both verbal and in writing, including the ability to collate information, produce reports and accurate case records of work undertaken.</p> <p>Excellent ICT skills.</p> <p>Excellent problem-solving ability.</p>	
Knowledge & Understanding	<p>Knowledge of relevant legislation and principles underpinning good practice.</p> <p>Understanding of the issues that impact on the lives of young people, good knowledge of the risk and protective factors such as drug use, crime and anti-social behaviour, and knowledge of issues relating to Kent.</p> <p>Ability to facilitate training to the youth work team.</p>	Trained in accreditation, e.g. Arts Award advisor.
Attributes	<p>Ability to organise and prioritise work and to work independently.</p> <p>Ability to work flexibly outside normal office hours, including evenings, weekends and residential</p>	

	<p>visits as required.</p> <p>Ability to travel between the districts of Thanet and Dover in a timely manner.</p> <p>Essential to have own vehicle and Full UK Driving license.</p>	
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This post requires an enhanced level of Disclosure and Barring Service (DBS) Disclosure.